

Notice of the 26th Annual General Meeting-2021

Silco Pharmaceuticals Limited (SPL)
41, Nurani, Ban Kalapara, Subid Bazar, Sylhet.

Notice is hereby given to all the Shareholders of **Silco Pharmaceuticals Limited** that, the 26th Annual General Meeting (AGM)-2021 of the Company will be held on **Sunday, 16th January 2022 at 11:30 A.M.** at virtually by using **“Digital Platform”** as per BSEC order SEC/SRMRC/04/231/25 July 08, 2020 through the link <http://silcophl26.digitalagmbd.net> to transact the following business.

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2021, together with the report of the Directors' and Auditors' thereon.
2. To approve proposed 10% cash dividend for the year ended June 30, 2021 as recommended by the Board of Directors.
3. To appoint external Auditors of the Company for the year 2022 and to fix their remuneration.
4. To appoint Auditors for Compliance of the Corporate Governance Code of the Company for the year 2022 and to fix their remuneration.
5. To elect/re-elect the Directors as per Article of Association of the Company.
6. To Discuss the IPO Fund Utilization process.
7. To transact any other business with the permission of the Chair.

By order of the Board

Sd/-

Dated: Dhaka
December 26, 2021

Mr. Tingku Ranjan Sarker
Company Secretary

Notes:

1. The Shareholders whose names will appear in the Share Register of the Company or Depository Register of CDBL as on the **Record Date i.e. December 20, 2021** will be eligible to attend the 26th Annual General Meeting (AGM) and qualify for the dividend.
2. A member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her behalf. Proxy form must be affixed with requisite revenue stamp and must be submitted at the corporate office of the Company or through e-mail: cfo.silcopharma@gmail.com or info@silcopharma.com, not more than 48 hours before the time fixed for the meeting.
3. Written queries, if any, expected to be replied at the 26th Annual General Meeting on the Directors' and Auditors' Reports and Audited Accounts for the year ended June 30, 2021 should reach at the share department of the company at least 3 days before the meeting for the sake of convenience of appropriate explanation.
4. The shareholders will join the Virtual AGM of SILCOPHL through the link prior to 24 hours of the meeting. The shareholders will be able to registration, comments and vote before commencement of the AGM and during the AGM.
4. Shareholders bearing BO ID are requested to update the particulars of Bank A/C, e-mail address, change of address and 12 digit Tax payers' identification number (e-Tin) through their depository participant (DP) to avoid deduction of 15% tax instead of 10% for individuals as per Section 54 of the amended Income Tax Ordinance, 1984.
5. As per notification of BSEC, the soft copy of Annual Report will be sent to the shareholders' e-mail address available in their BO Accounts maintained by the Depository Participant (DP). The soft copy of Annual Report FY 2020-2021 and Proxy Form will also be available in the company's website at <http://www.silcopharma.com>. The shareholders may also collect the printed copy of Annual Report FY 2020-21 from the corporate office of the company.
6. Shareholders are requested to update their BO account with ETIN in their respective Brokerage House to avoid deduction of 15% tax instead of 10% for individuals as per Section 54 of the amended Income Tax Ordinance, 1984.

বিঃ দ্রঃ সম্মানিত শেয়ার হোল্ডারবৃন্দের অবগতিরজন্য জানানোযাচ্ছে যে, বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন এর সার্কুলার নং এসইসি/সিএমআরআরসিডি/২০০৯-১৯৩/১৫৪ তারিখ- অক্টোবর ২৪, ২০১৩ অনুযায়ী কোন প্রকার উপহার বা আপ্যায়নের ব্যবস্থা নেই।